

E: donna@oloughlinexcavations.com.au or dwane@oloughlinexcavations.com.au
M: 0428 142 441 or 0400 859 511

ABN: 20 287 294 009

Environmental Policy

Group	Plan	Asset Groups	
Performed By	All Staff	Date	22/03/2018

Aim

O'Loughlin Excavations is committed to conducting our business in an environmentally aware and responsible manner. We seek the co-operation of our workers and business partners in ensuring our organisational practices are conducted with minimal environmental impact.

Objective

To work with workers, visitors and business partners to achieve compatibility between economic development and the maintenance of the environment to minimise harm.

Policy

O'Loughlin Excavations will endeavor to minimize impact on the following:

- Atmospheric emissions
- Site contamination and spills
- Noise Emission
- Damage to flora and fauna
- Storm water management
- Unnecessary energy consumption.

To fulfil this commitment, O'Loughlin Excavations, will observe all environment laws and promote environmental awareness among all workers to increase understanding of environmental matters.

O'Loughlin Excavations will actively take part in the following:

- Assess Eco-footprint to identify environmental impacts and move towards more sustainable practices
- Identify waste streams and options for effective waste management
- Improve purchasing (buy recycled materials, reduce waste, use less harmful/volatile chemicals)
- Improve storage (reduce quantity, waste and spills, reduce odours by keeping containers closed)
- Conserve energy (eco-friendly lights, turn lights off, emergency efficient equipment, greener fuel sources – such as LPG and methane)
- Conserve water (install water saving accessories, repair leaks)
- Preserve waterways (clearly mark and protect storm water drains)
- Emergency planning and spill response
- Seek appropriate licenses/permits from State Environmental Protection Agencies and other relevant Authorities
- Improve education/awareness
- Notify relevant authority in the event of a major environmental impact.

Statement of Commitment

O'Loughlin Excavations recognises its moral and legal responsibility to minimise damage to the environment caused by work activities. This commitment extends to ensuring that operations do not unnecessarily endanger flora, fauna, sensitive areas, sites of heritage importance or present concerns to members of the public and community.

Emergency Plans

O'Loughlin Excavations will ensure that emergency plans are developed for the work site.

These will include:

- Site plans
- Responsible persons
- Emergency contact details
- Emergency Response (Fire fighting, spill containment)
- Assembly points.

Administration

O'Loughlin Excavations will keep all records, licenses, permits, and results of risk assessments onsite for the duration of work.

Risk Assessment

Risk assessments form the basis of selecting risk controls. O'Loughlin Excavations will use the risk matrix below to assess the likely impact proposed work activities will have on both human and environmental receptors. This will be done for each work site to ensure that any risk controls, further to the general environment factors, are identified and implemented.

OBJECTIVES

Objectives for achieving our vision include:

- To provide quality products & services to our clients in line with the requirements of the Integrated Management System, incorporating ISO standards.
- Improvement will be achieved through our commitment to our Mobile Quality Management System which complies with ISO standards and involvement of all employees in an environment that encourages initiative and innovation along with identifying those activities that do not add value but add costs in order to eliminate them from the company's processes

MEASURABLE ENVIRONMENTAL OBJECTIVES

- See Risk & Opportunities Register form and Management Review

Summary of Site and Surrounding Area

Describe the site. Include all features (natural and man-made, residential communities, schools, hospitals, wetland etc.). Provide a map showing location of proposed activities, plant, amenities, buildings, access/egress, fuel storage, stockpile areas and waste disposal areas.

Site is situated on the side of a residential street. Must be aware of traffic, machines and people. PPE and Signage must be used at all times.

Contractor Management

All contractors and sub-contractors engaged to perform work on O'Loughlin Excavations premises, are required to comply with relevant Legislation, Standards, Codes of Practice and O'Loughlin Excavations Environmental management plans and programs.

Legislative Change Management

O'Loughlin Excavations embraces opportunities to improve knowledge about new legislation and best practice solutions and technologies to reduce environmental impacts from work activities. O'Loughlin Excavations will proactively seek out advice, education and industrial knowledge to foster continual improvement in environmental management systems and updates of relevant legislation.

References

- Australian Government (1999): Commonwealth Environment Protection and Biodiversity Conservation Act 1999
- EPA NSW (1997): Protection of the Environmental Operations Act 1997 (PEOA)
- United Nations (2011): Buying for a better world – Guide on sustainable procurement for the U.N system
- NSW Department of Environment & Heritage: Webpage information

Steps	Role
<p>1. Sustainable Procurement Policy Sustainable Procurement Policy This policy outlines the commitment of O'Loughlin Excavations to efficient, effective, economical and sustainable procedures in all procurement activities. The following principles will be observed throughout all stages of the procurement process at O'Loughlin Excavations to ensure optimal environmental, social, and ethical outcomes aligned to O'Loughlin Excavations</p>	

Steps	Role
<p>policies and legislative requirements.</p> <p>Objective The intention of this policy is to provide O'Loughlin Excavations with:</p> <ul style="list-style-type: none"> • An effective way of procuring goods and services utilising a sustainable manner • Guidance for reduction of environmental, social and ethical impacts when purchasing goods and services • A framework to ensure that purchasing is carried out in a fair and equitable manner • Ensuring value for money in the procurement of goods and services • Improved product and service efficiency • Compliance with all regulatory obligations • A model to encourage suppliers to adopt cleaner technologies and produce sustainable goods and services. <p>Scope This policy applies to the purchase of all goods and services made by or on the behalf of O'Loughlin Excavations.</p> <p>Policy The following sustainability considerations will be made in the procurement of all goods and services at O'Loughlin Excavations: Use of resources – how the goods or service are to be used (basis for need, efficiency, WHS impact)</p> <ul style="list-style-type: none"> • Minimum purchasing - purchasing only occurs after determining that the goods or service are necessary • Locality - sourcing goods or services from local suppliers to assist local investment and economic sustainability • Ethical sourcing - whenever possible purchasing goods that have been fairly traded • Design - components of goods can be disassembled, design efficiencies, reuse/recycle potential • Minimum greenhouse gas emissions – operating efficiencies, “green” energy • Minimum toxicity - purchase of goods that are free of toxic or polluting materials and chemicals • Minimum habitat/fauna/flora destruction – such as “green” products, biodegradability • Packaging - minimum packaging is used and that packaging is reused and/or recycled • Minimum waste - avoid, reduce, reuse and recycle • Maximum water efficiency • Waste management – issues associated with disposal are assessed and controlled prior to purchase • Life Cycle Costing – assessment of the environmental, social, economic cost of a good/service during its lifetime. 	

Revisions			
1	Revision 1: Replace with contents of Environmental Management Plan EMP	19/07/2018	K4 Admin